Checklist for First Data Gathering Meeting

Investment Management:

- Most recent statements from all investments
- Completed client worksheet
- Completed cash flow projections and net worth statement
- Any large expenditures within the next 6 month to one year
- List your main financial goals and concerns
- Value from your cash reserve accounts (i.e. Savings, Credit Union, Money Market, Life Insurance, etc.)

Additional Information for Financial Planning:

- Copies of any Wills or Trust
- Most recent paycheck stub(s)
- A copy of your most recent tax return
- Income/Expense for any side business
- Benefits summary statement from employer(s):
  (Pension, Profit sharing, 401(k), ESOP, Health, Funds, Checking Accounts)
- All Life Insurance policies
- List of any debts owed to you

If you have any questions, please don't hesitate to call.